

Michael J. Dunne

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OBJECTIVE

To obtain a position as a Environmental Engineer Intern, where my experience in managing projects and education in the sciences will allow me to further the employers goals and profits.

EDUCATION

Wayne State University, Detroit, Michigan
Working towards Bachelor of Science, Civil Engineering
GPA: 3.6/4.0

RELEVANT COURSES

Physics, Statics, Calculus, Materials Science, and Principles of Chemistry

COMPUTER SKILLS

Proficient in Microsoft Word, Excel, and Power Point

EMPLOYMENT

- | | |
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| Store Manager, Great Lakes Ace Hardware, Farmington Hills, MI | (2007-Present) |
| Merchandising Manager, Great Lakes Ace Hardware, Farmington Hills, MI | (2005-2007) |
| Operations Manager, Great Lakes Ace Hardware, Farmington Hills, MI | (1999-2005) |
| <ul style="list-style-type: none">• Create budgets related to sales, payroll, and controllable expenses• Plan and execute seasonal changes and promotions• Train staff in customer service and product knowledge• Collaborate with administrators and counterparts in testing/creating new policies | |
| Quality Control Manager, Meadowbrook Dodge, Rochester Hills, MI | (1997-1998) |
| Service Advisor, Meadowbrook Dodge, Rochester Hills, MI | (1997) |
| <ul style="list-style-type: none">• Verified work quality and completion associated with vehicle repairs• Worked with customers and mechanics in diagnosing intermittent problems• Headed service area's 5 Star Certification process | |
| Site Coordinator, Process Development Corporation, Canton, MI | (1996-1997) |
| Auditor, Process Development Corporation, Canton, MI | (1996) |
| <ul style="list-style-type: none">• Communicated vehicle quality issues to plant personnel• Supervised and trained direct employees and plant personnel• Examined vehicles for faults through visual and performance tests | |